



WIDE BAY REGIONAL SWIMMING ASSOCIATION INC

Affiliated with Swimming Queensland

Management Committee Meeting

MINUTES

Friday 17th March 2017, Caloundra Aquatic Centre, Caloundra

ATTENDEES:	S. Cawley, D. Newnham, C. Anderson, K. Connelly, J. Krueger
APOLOGIES:	S. McKeown
MEETING OPENED:	6.30pm
CHAIRPERSON:	Sean Cawley

1.0 BUSINESS ARISING FROM PREVIOUS MINUTES

ITEM NO	ITEM	NOTES	ACTION	RESPONSIBLE PERSON	DUE DATE	STATUS
1.	Technical Official Fees	<ul style="list-style-type: none">Jacqui still having trouble with Maryborough & Mountain Creek for 2016 season. Spoke with Seb @ Mountain Creek – will f/u. Jacqui confirmed all other Clubs are up to date.Nanango in process of winding down.		J. Krueger		HO
2.	Technical Official Payment Process	<ul style="list-style-type: none">A Grade = \$250, B Grade = \$150.Jacqui suggested day rate, therefore Clubs pay TO's on the day and seek reimbursement from Wide Bay at the end of the Season.Clubs must email Wide Bay after each meet to advise TOs paid.	To be discussed in detail at Planning Meeting in Feb.	S. Cawley	Feb. 2017	HO
3.	Timing System Hire and Maintenance	<ul style="list-style-type: none">All Invoices have been paid. Sean has 2 quotes for 16 replacement plungers. TG Group (\$1950 ex GST -	To discuss further at next meeting	S. Cawley	17/3/17	HO



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		\$2150 + freight), Aus. Sports Timing (\$2450 including GST).				
4.	March Forum	<ul style="list-style-type: none"> • Currently still noted as being held at Gympie on 26th March. Committee agreed not a good time as school swimming at Chandler. • Do we do another split forum like December? Committee agreed 	<ul style="list-style-type: none"> • South Burnett – Wondai, date/time – TBA • Sunshine Coast - Coolum Surf Club, Tues. 21st March (Deb to book) • Fraser Coast - split Jacqui and Colin, date/time - TBA 	S. Cawley		HO
5.	Meet Applications	<ul style="list-style-type: none"> • Four clubs did not meet the criteria (Noosa, Cotton Tree, Gayndah and Wondai). Did not have % swimmers participate outside of Region meets. • It was agreed by all that meets were needed in all Regions. • Noosa offer 'B' Grade, SC meet replacing Nanango (already on Calendar for 10th June) as they have a 25m heated pool with blocks • Cotton Tree offer a 'B' Grade meet, Sat. only (2nd Sept.). • Gayndah host meet renamed to Burnett Fraser Sprint Meet; nom fees paid to WB • All other applications were successful and offered good variety of both A and B Grade meets over the Region. 	Sean to contact Presidents of the Clubs to advise of committee's decision before Calendar is released	S. Cawley		HO
6.	Junior Skills	<ul style="list-style-type: none"> • Sunshine Coast – Coolum, Sat 9th Sept. • Burnett Fraser – Mundubbera – 1st choice; Biggenden – 2nd choice, Sat 14th Oct. 	<ul style="list-style-type: none"> • Deb to make contact • Sean to follow up 			HO HO



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		<p>dinner/BBQ lunch + drink, water, fruit, Muesli bar, up to 5 events. Parental cost to be considered</p> <p>-2. Brisbane Sprints, 2nd – 4th Feb. 2018. We have all contacts from 2017 trip. Cost to be advised at later date.</p> <ul style="list-style-type: none"> • Piranhas: VIC Age Champs (1st – 3rd Sept. 2017, Melbourne. Jacqui expressed concern as to the cost of this trip. Deb suggested making trip four nights only with no side trip. Leave Thurs 31st Aug. to Mon. 4th Sept. To reduce costs, committee could organise the trip ourselves as we have the contacts (no Travel Agent, saving on commission). Committee agreed it would be great to keep cost to approx. \$1600 for parents. 	<ul style="list-style-type: none"> • Deb to get costings and discuss at March MC meeting 	D. Newnham		HO
9.	AGM	After looking at the Calendar for the year, it was suggested that we bring forward the AGM from June to May (as there is nothing on). A suggested date was Sun. 7 th May @ Gympie RSL.	Sean to check wording of the Constitution to see if possible and advise committee. Once confirmed, Deb to email Gympie RSL and lock in date	S. Cawley/ D. Newnham		C
10.	Forums	<ul style="list-style-type: none"> • The March Forum will be held as a split forum. SC and SB will be held on Tues. 21st March and BF – TBA. • Agenda will be announcing the Calendar for 17/18 season, Squads, T/O's. The rest of the forums for the season will be left for discussion by 				HO



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ITEM NO	ITEM	NOTES	ACTION	RESPONSIBLE PERSON	DUE DATE	STATUS
		the new Committee after AGM in May.				
11.	State Relay Teams	Committee agreed that we need to get onto this much earlier. Expressions of Interest to be sent out after WBSC (August)		S. Cawley		HO

Moved: K. Connelly	Seconded: C. Anderson	Outcome: Approved
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2.0 CORRESPONDENCE

2.1. In/Out

IN/OUT	DATE	FROM	Details
			Nil

Moved:	Seconded:	Outcome:
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3.0 REPORTS

3.1 Treasurer

ITEM NO	ITEM	NOTES	ACTION	RESPONSIBLE PERSON	DUE DATE	STATUS
1.	Treasurer's Report	<ul style="list-style-type: none"> Jacqui is concerned about the bank balance being low & the WB President approving own referee fees. Discussed in full – Expense Claim form available via the website under “Resources/ Forms” & is to be used & approved by VP & Treasurer. From beginning of next season (2017-2018), clubs are to pay referees on the 	Clubs to be notified at AGM/Forum	S. Cawley		HO



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ITEM NO	ITEM	NOTES	ACTION	RESPONSIBLE PERSON	DUE DATE	STATUS
		day (\$100 per day) & claim from WB via the Expense Claim form.				

Moved:	J. Krueger	Seconded:	S. Cawley	Outcome:	Approved
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3.2 Technical Officials

ITEM NO	ITEM	NOTES	ACTION	RESPONSIBLE PERSON	DUE DATE	STATUS
1.						

Moved:		Seconded:		Outcome:	
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3.3 President

ITEM NO	ITEM	NOTES	ACTION	RESPONSIBLE PERSON	DUE DATE	STATUS
1.	WB Calendar	Sean advised that the calendar has been finalised with SQ and a number of Wide Bay Coaches and will be delivered to the region's coaches at the Coaches Meeting on Sat. 18 th March & then onto the clubs				C

Moved:	S. Cawley	Seconded:	C. Anderson	Outcome:	Approved
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4.0 GENERAL BUSINESS

ITEM NO	ITEM	NOTES	ACTION	RESPONSIBLE PERSON	DUE DATE	STATUS
4.1	Development Meet	Jacqui expressed concern about adding meets to the Calendar – felt if this was going to be the case, and actually four had been already noted then perhaps we should address other issues with regards to the Calendar. She is still not happy that the WBSC is again being held at Rainbow Beach and that there are a few meets close together in the Burnett Fraser Region, particularly Maryborough and Hervey Bay. Sean explained that the Calendar had been shown to five coaches in the WB area all of different levels and all were positive. The calendar had also been seen by Drew McGregor and SQ (a requirement made last year after the Pelican Club issue) and also had been giving the OK.				C
4.2	Cash Flow	Not discussed				HO
4.3	Stingers Review	<ul style="list-style-type: none"> Both Deb and Jacqui agreed it was a great meet at Eumundi, however having no coach was a bit of an issue. Perhaps for future a backup Coach may be needed. Parents gave good support and some kids sat with their teams. 	To be discussed after AGM	S. Cawley		HO
4.4	Awards WBLC Champs	All in hand. Pizzas ordered, ice blocks purchased, Melanie Wright due around 2pm on Sunday				NFA
4.5	Forums	Venues for Sunshine Coast & Burnett Fraser arranged.	Krysty still waiting to get feedback for South Burnett	K. Connelly		HO
4.6	Fees 2017/2018 Season	<ul style="list-style-type: none"> Sean advised that last increase was in 	Sean asked the committee to advise him by the end of the weekend, so he could	All		HO



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ITEM NO	ITEM	NOTES	ACTION	RESPONSIBLE PERSON	DUE DATE	STATUS
		14/15 season of 50c, making it \$9.00. Do we leave the same or consider increase? <ul style="list-style-type: none"> Committee agreed in favour of a \$0.50 increase (\$9.50), however Jacqui wanted time to consider. 	then advise clubs at the AGM for vote.			
4.7	Squad Announcement	<ul style="list-style-type: none"> Krysty should be able to get Squad info out to committee during school holidays, decision to follow when Squads will be announced. Priority to be given to Sharks Squad, as activity planned for July (Makos Meet). 		K. Connelly		HO
4.8	Shark Activity for July	Deb has info & will email out to the committee		D. Newnham		HO

MEETING CLOSED – 7.15pm

NEXT MEETING – TBA

President: Sean Cawley

Date: 31/3/17

SIGNED Secretary: Deborah Newnham

Date: 31/3/17