

**Wide Bay Regional Swimming Association**  
**MANAGEMENT COMMITTEE MANUAL**

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**Section 2.1            Position Description - President**

*Written : 2005*  
*Last Revised : July 2011*

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**Position Overview :**

- Has the overall responsibility to guide the development of the framework and direction of the Association in a mutually co-operative, consultative atmosphere,
- Shall work with the Management Committee and Sub-Committee members to ensure that objectives are formulated and strategies developed,
- Should be fully conversant with the Association's Constitution, Policies and Procedures.

**Primary Duties :**

- Liaise with Swimming Queensland,
- Oversee all operations of the Association to ensure they are in accordance with the constitution, policies and procedures,
- Ultimately and directly responsible for the successful completion of the Association's championship meets,
- Attend the meetings of the Management Committee and any relevant sub-committee meetings, as appropriate,
- Liaise with committee members in order to assist them to undertake their roles and responsibilities,
- Work for the continued growth and efficient operation of the Association to ensure benefit to members,
- Initiate and oversee activities for members.