



ANNUAL GENERAL MEETING AGENDA

THURSDAY 10 MAY 2018

Cumberland Council Indoor Pools, Club Room @ 8:00 PM

Corner of Tamplin and Guildford Roads, Guildford

- 1. Open Meeting**
- 2. Attendance and Apologies**
- 3. Minutes of 11 May 2017 Annual General Meeting:**
 - Errors and Omissions
 - Business arising from Minutes
 - Ratify Minutes
- 4. Annual General Meeting Correspondence:**
 - Inward (Related only to AGM)
 - Outward (Related Only to AGM)
 - Late Correspondence
 - Business arising from Correspondence
- 5. Annual Reports:**
 - 5.1 President: **Phil Wilkie**
 - 5.2 Secretary: **Judith Ferderer**
 - 5.3 Treasurer: **Brian Hosford LM**
 - 5.4 Registrar: **Kathy Thompson LM**
 - 5.5 Area Technical Swimming Committee Coordinator: **Dave Cooper**
 - 5.6 Development Convenor: **Gail Cauchi**
 - 5.7 Equipment Officer: **Dennis Browning LM**
- 6. Finance Committee – Budget 2018 - 2019**
 - 6.1 Budget Presentation
 - 6.2 Budget approval
- 7. Special Business – Amendments to Constitution: No submission presented**
- 8. Life Membership: No Nominations**
- 9. Elections** (formal Nominees listed and elected, as received 30 days prior to AGM):

Area Patron Nominated: Mr George Cunningham OAM, LM

All Positions declared open by incumbent President, Returning Officer elected for all elections and ballots, with two counting assistants.

(Please note Voting Rights, as attached)

- 9.1 **President:** NO FORMAL NOMINATIONS RECEIVED BY 12 APRIL 2018
Nominations at Meeting, secret ballot if required
- 9.2 **Vice President:** NO FORMAL NOMINATIONS RECEIVED BY 12 APRIL 2018
Nominations at Meeting, secret ballot if required
- 9.3 **Secretary:** NO FORMAL NOMINATIONS RECEIVED BY 12 APRIL 2018
Nominations at Meeting, secret ballot if required
- 9.4 **Treasurer:** NO FORMAL NOMINATIONS RECEIVED BY 12 APRIL 2018
Nominations at Meeting, secret ballot if required
- 9.5 **Registrar:** NO FORMAL NOMINATIONS RECEIVED BY 12 APRIL 2018
Nominations at Meeting, secret ballot if required
- 9.6 **Development Convener:** Gail Cauchi (Revesby Workers), elected in February 2018 due to Resignation of Jason Stubbs. NO ELECTION
- 9.7 **RATIFY Area Technical Swimming Committee Coordinator:**
RATIFY APPOINTMENT
- 9.8 **Management Committee Members (4 Members):**
Dennis Browning LM (McCredie Park)
Formally Nominated 12 April 2018 and..... **ELECTED**
Nominations at Meeting for three positions, secret ballot if required
- 9.9 **Publicity Officer:** No Nominations received.
Appointed by Management Committee
- 9.10 **RATIFY** appointment of **Equipment Officer: Dennis Browning LM**
- 9.11 **Webmaster:** No Nominations received.
Appointed by Management Committee
- 9.12 **Finance Committee (4 Members):**
Dennis Browning LM formally nominated and..... **ELECTED.**
Nominations are accepted from the floor for three (3) remaining positions.
Ballot required if more than three nominations.
- 9.13 **RATIFY Area Technical Swimming Committee Members:** elected at ATSC
AGM on 1 May 2018:
RATIFY APPOINTMENTS
- 9.14 **Selection and Development Committee (6 Members)** elected at
November 2016 SGM Meeting:
**Judith Ferderer (CPTN), Josef Strassmeir (MTAN), Belinda Havron (BKLC),
Trindade Castelino (ABTO), Alex Clarke (REVV, Head Coach),
Aiden Ferderer (CPTN, Coach)**
RATIFY APPOINTMENTS
- 9.15 **Competition Committee (4 Members):**
NO FORMAL NOMINATIONS RECEIVED BY 12 APRIL 2018
Nominations at Meeting.
Nominations are accepted from the floor for sub-committee membership:
Four (4) nomination required: One coach nomination and Three
Committee nominations
Ballot required if nominations exceed required positions.
- 9.16 **Ratify** appointment of Area Auditors: **Stan Nazjadion ACA**
- 9.17

10. Allocation of swim-meet Host Clubs: Roster dated 9 may 2018

11. House Keeping Motions

- Destruction of Ballot papers by Secretary

- President and another Executive Member authorized to sign Annual Return Forms

12. Close

**NEXT ANNUAL GENERAL MEETING THURSDAY 9 MAY 2019,
8:00 PM AT VENUE TBC**

NEXT OFFICE BEARERS MEETING: THURSDAY 14 JUNE 2018, 7:30 PM, Venue TBC.

SCHEDULE of MEETINGS / EVENTS

Date	2018	MEETINGS / EVENTS (Refer Meet Roster for details, upon issue)
5 May		<i>Winter Sprint Series</i> Guildford 1:00 PM WUP
10 May		Annual General Meeting Guildford 8:00 PM
19 May		<i>MSW Gala Presentation</i> SJPBP @ 7:00 PM
7 June		Office Bearers Meeting Guildford 7:30 PM
16 and 17 June		MSW SHORT COURSE CHAMPIONSHIPS SOPAC 9:00 AM START
12 July		Delegates Meeting Guildford 8:00 PM
28 July		<i>NSW Annual General Meeting and State Forum</i> TBC
29 July		<i>NSW Technical Forum</i> TBC
8 August		Office Bearers Meeting Guildford 7:30 PM
12 August		MSW Short Course Qualifying Meet SOPAC 9:00 AM START
13 September		Delegates Meeting: Development Nominations Opened Guildford 8:00 PM
11 October		Office Bearers Meeting Guildford 7:30 PM
8 November		Special Delegates Meeting - Development Elections Guildford 8:00 PM
13 December		Office Bearers Meeting Guildford 7:30 PM

ANNUAL GENERAL MEETING VOTING RIGHTS

- I) NO business is transacted, at an Annual General Meeting, unless a **quorum of at least 30% of Member Clubs** are present at the time when the meeting proceeds to business.
- II) **Each Club MUST BE REGISTERED with Swimming Metro South West and Swimming New South Wales, TO BE ABLE TO VOTE** (Const. Clauses 6 and 20).
- III) Each Club is entitled to TWO Delegates, each having a single, individual vote (Const. Clauses 12 and 20; and BL Clause 3).
- IV) **Each Club has TWO votes ONLY**
- V) Each Club can have ONE and/or TWO proxies, to take place of their Delegates as long as the Club has notified, in writing, Area Secretary prior to Annual General Meeting, with receipt confirmation.
- VI) Verbal Proxy are NOT accepted at the Annual General Meeting; hence, they will not be able to vote.
- VII) Visitors have NO votes.
- VIII) MSW Life Members CAN vote only on elections of Executive and Management Committee (Clause 5.1 (c) - Amended AGM 2012).
- IX) MSW Life Members are NOT entitled to vote on any Motions relating to Area Constitution and By Laws.
- X) MSW Life Members can vote on all Annual General Meeting Business as long as they are DELEGATES of their CLUB, but if they are Club Delegates cannot submit any votes as MSW Life Members.
- XI) Once the incumbent President, declares all positions open for elections, Executive and Management Committee ex members are NOT entitled to vote, unless:
 - they are nominate Club Delegate(s)
 - confirmed nominated Proxy Delegate(s)
 - a Life Member (Elections Only and Item X)
- XII) Any already elected Executive Members such as Area Swimming Technical Committee Convenor (ASTCC: election in April) and Development Convener (Elected in November) cannot vote, unless :
 - a Life Member
- XIII) All eligible voters will be issued a voting card.
- XIV) Election Procedures are followed, as per By Laws Clause 7.

Swimming Metro South West Incorporated.

Management Committee.